



Administrative Portal Update

Multifactor Authentication (MFA)

The Administrative Portal will require multifactor authentication (MFA) in order to login. To authenticate, you will need a smartphone and an Authenticator App installed. Once the MFA option is enabled, you will be prompted to scan a QR code with your phone in order to pair the account. You will then follow instructions within the App to retrieve your verification code. If you do not have an Authenticator App already installed, we can recommend Microsoft Authenticator, but there are many viable options available from the Apple App Store and Google Play. You can see mock-ups of the MFA prompts in the screenshots below.

MFA Prompt Examples

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DHCS Portal

This application portal is intended for use by program administrators of projects and initiatives dedicated to the behavioral health of all Californians and funded by DHCS.

For security we must update your login with multi-factor authentication (MFA). This requires a smartphone device with an Authenticator App installed to generate a new tokens for each login. Please click continue to proceed with the update.

CONTINUE WITH UPGRADE

For technical assistance, please [submit a ticket](#) .



DHCS Portal

This application portal is intended for use by program administrators of projects and initiatives dedicated to the behavioral health of all Californians and funded by DHCS.

Please install an Authenticator App on your smartphone device if you don't have one already installed. Click on next button below when App is installed and ready to pair with the site login.

Here is a recommendation for Authenticator App from Microsoft. Feel free to choose alternatives if you have a preference.



NEXT

For technical assistance, please [submit a ticket](#).

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Here is a recommendation for Authenticator App from Microsoft. Feel free to choose alternatives if you have a preference.



Scan QR Code with your smartphone camera to install Microsoft Authenticator App.

NEXT



DHCS Portal

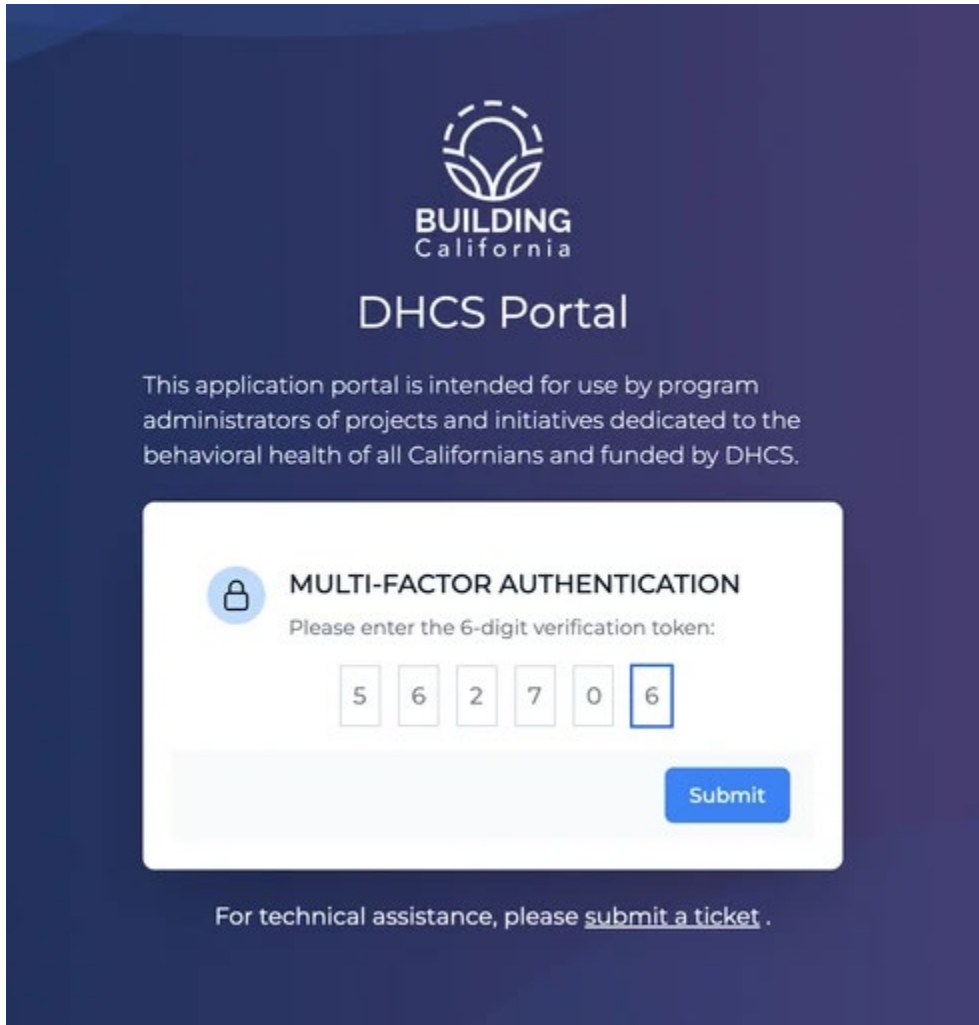
This application portal is intended for use by program administrators of projects and initiatives dedicated to the behavioral health of all Californians and funded by DHCS.

Please start your Authenticator App and tap on Add (or +) button to setup a new verification token. Scan the QR Code below with your App and click on next button below.



NEXT

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The screenshot shows a dark blue background with the 'BUILDING California' logo at the top center. Below the logo is the title 'DHCS Portal'. A paragraph of text explains the portal's purpose. A white rounded rectangle contains a multi-factor authentication form with a lock icon, a title, a prompt, a 6-digit input field, and a submit button.

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 **MULTI-FACTOR AUTHENTICATION**
Please enter the 6-digit verification token:

5 6 2 7 0 6

For technical assistance, please [submit a ticket](#).